

Message

From: Aburano, Douglas [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=5058D128E7854B4895441FF23C8F6C01-DABURANO]
Sent: 5/15/2017 9:43:01 PM
To: Mooney, John [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3acdc64b498442d487dfd543a9c4d40a-Jmoone02]
Subject: FW: Request: Weekend Update Write-ups
Attachments: 2015 Ozone Designations in Wisconsin.docx

This is what we sent up on Thursday.

From: Aburano, Douglas
Sent: Thursday, May 11, 2017 9:34 AM
To: Dee, Rhiannon <dee.Rhiannon@epa.gov>
Cc: Mooney, John <Mooney.John@epa.gov>; Furey, Eileen <furey.eileen@epa.gov>; Nam, Ed <nam.ed@epa.gov>
Subject: RE: Request: Weekend Update Write-ups

Rhiannon,

Thanks for the format. Please let me know if you have any questions on this write-up.

Doug

From: Dee, Rhiannon
Sent: Thursday, May 11, 2017 8:42 AM
To: Aburano, Douglas <aburano.douglas@epa.gov>
Subject: RE: Request: Weekend Update Write-ups

Hi Doug,

I apologize for not getting back sooner, I was out unexpectedly yesterday.

Here is the format:

Format:

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

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**From:** Aburano, Douglas  
**Sent:** Wednesday, May 10, 2017 1:05 PM  
**To:** Dee, Rhiannon <[dee.Rhiannon@epa.gov](mailto:dee.Rhiannon@epa.gov)>  
**Subject:** FW: Request: Weekend Update Write-ups

Hi Rhiannon,

I may have asked this question before so apologies if I'm repeating myself. Is there a particular format for these write-ups? Is there a preference of bullets over paragraphs or vice-versa?

Thanks,

Doug

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**From:** Dee, Rhiannon  
**Sent:** Tuesday, May 09, 2017 3:35 PM  
**To:** Nam, Ed <[nam.ed@epa.gov](mailto:nam.ed@epa.gov)>; Furey, Eileen <[furey.eileen@epa.gov](mailto:furey.eileen@epa.gov)>  
**Subject:** Request: Weekend Update Write-ups

Hi there,

So far, there are two ARD items to include in this week's report:

## Deliberative Process / Ex. 5

Please prepare write-ups by COB tomorrow.

IF you have any questions, please let me know.

Thank you,

**Rhiannon Dee**  
 Special Assistant to the Regional Administrator  
 U.S. EPA Region 5  
 312-886-4882  
 312-914-7096 (cell)  
[dee.rhiannon@epa.gov](mailto:dee.rhiannon@epa.gov)